



The Shoreline Office of Institutional Assessment and Data Management (IADM) will be sponsoring 3 – 5 faculty-led learning outcomes projects during the 2018-19 academic year. The projects will focus on “closing the loop” (see opposite page) with assessment; teams of faculty will “review, assess, reflect, and act” based on student learning outcomes for one course or series of courses.

Each project will be led by one faculty member, with the expectation that at least one additional faculty member (full- or part-time) will participate in the project. Faculty teams will attend a kick-off meeting during the first two weeks of November 2018, followed by regular project team meetings according to the project timeline. Project leads will meet together quarterly with members from the steering committee to discuss their projects. The project lead and/or additional team members will also be responsible for:

- Presenting their work at an open meeting of the Learning Outcomes Assessment Steering Committee
- Writing a brief report about the project to be reviewed by the Learning Outcomes Assessment Steering Committee

IADM staff and Learning Outcomes Steering Committee members will provide the following support for each project as needed:

- Scheduling and facilitating meetings
- Documenting meeting sessions
- Developing and maintaining a project timeline
- Mentoring from individual committee members
- Facilitating collaboration between project groups
- Assisting with the design of data collection methodologies
- Analyzing and reporting on assessment data

The total amount of funding available is \$2,000 per project.

To apply, please email Bayta Maring (bmaring@shoreline.edu) with responses to the following questions:

1. Name and email of project lead
 2. Names and emails of additional team members (if known)
 3. Course or courses to be assessed
 4. One to three paragraphs describing the project, addressing the following questions:
 - What led you to select this course or set of courses for this project?
 - Using the assessment cycle framework (see opposite page), please describe steps you have *already taken* (if applicable) to assess this/these course(s).
 - What additional steps will you need to take to “close the loop” in assessing this/these course(s)?
 5. Project Budget: Preference will be given to projects that support the involvement of part-time faculty.
- Applications are due **Monday, October 22nd**. If your project is selected, you will be contacted by **Friday, October 26th**.

Questions or comments? Please contact Bayta Maring, Director, Institutional Assessment and Data Management: 206-546-6949, bmaring@shoreline.edu.

